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TEAMWORK
Is a lot of people doing what I say

rotary club of diamond creek inc.



District 9790

rotary club of diamond creek inc. Bulletin

Volume 20 Issue 10
6th September 2011

RI President

Kalyan Benerjee Rotary Club of Vapi

Governor

David Anderson Rotary Club of Yea

AG

Pat Miller Rotary Club of Diamond Creek

Club Officers

President	Alan Jones
Vice President	PP Clyde Hulme
President Elect	Steve Crosling
Secretary & Attendance	Eileen Gatt
Treasurer & Public Officer	Greg Adams

Directors and Standing Committees

Club Administration	PE Steve Crosling
Membership	John Egan
Public Relations	PP Bev Baker,
Service Projects	PP Alan White
Rotary Foundation	PP Linda Gidlund

Who ya gunna call !

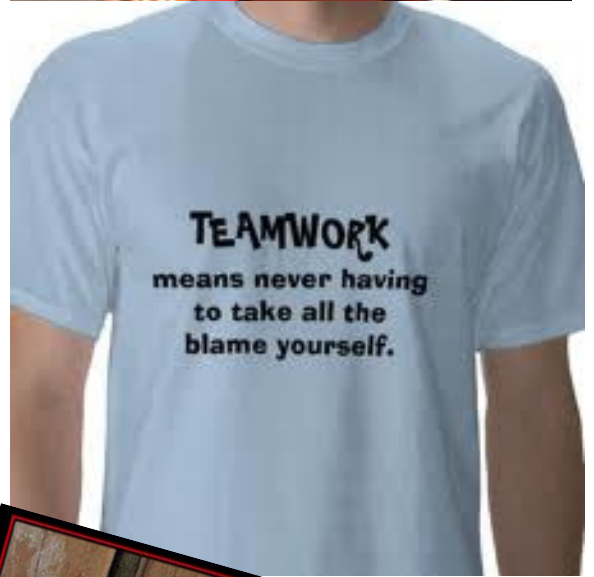
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Note: The views and opinions expressed in this newsletter are not necessarily those of the Club or its members

On the Cover

Town Fair Fun



the program/up and coming calendar and who's doin what

6 September 2011 Tuesday 6:30 PM - 8:30 PM Club Meeting OH & S Meeting Partners and Helpers

Attend: Cheer squad Bev, Chair: Cpt Rod, Beans: Greg, Doorman: Newbe Greg, Regalia: Big Bus John, Gift: BB Tina.

10 September 2011 Saturday Town Fair

13 September 2011 Tuesday 6:30 PM - 8:30 PM Club Meeting Matt Williams—Juvenile Justice

Attend: Sir John, Chair: Lady in waiting Eileen, Beans: Greg, Doorman: Part time Aussi Geoff, Regalia: Newbe Stephan, Gift: 1st mate Jacqui

20 September 2011 Tuesday 6:30 PM - 8:30 PM Club Meeting Town Fair De-brief

27 September 2011 Tuesday 6:30 PM - 8:30 PM Club Meeting Club Ass

4 October 2011 Tuesday 6:30 PM - 8:30 PM Club Meeting Cake decorating –Joint meeting
Greensborough

Life events

- Sep 3 Kerry Jones - birthday
- Sep 7 Peter Hodge - birthday
- Sep 7 Patricia Millar - birthday
- Sep 10 Irene Adams - birthday
- Sep 15 Brian and Betty anniversary
- Sep 16 Emily and David anniversary
- Sep 22 Sir John's birthday

from the president
keeping up with the joneses!

“ Team means Together Everyone Achieves More!”
~Author Unknown

Teamwork is so important. It is almost impossible to achieve anything without it, and when a number of people commit to the goals of the team, then almost anything is possible. Teamwork can bring out the best in people who, otherwise, may not participate. Discussions of ideas, working together collectively and achieving an enormous result can be very exciting and it makes people want to do just that little bit more.

We see this with the Diamond Creek Rotary Town Fair, which is our major project for the year. Many people would be shocked if they really knew just how much work goes into it from the planning stages up until the day.

It is the one project that brings almost all of our Club Members, their partners, families and friends together. Everyone is working for the common cause and everyone is puts in so much effort. We often see certain talents in our members which were previously hidden. It is a very long day, not to mention setting up on the Friday and

cleaning up on the Sunday. But the efforts that go into it, make it all worthwhile.

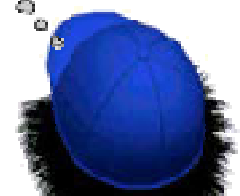
What do we achieve? So much! We achieve substantial profits which we can put into some great community projects. Everyone knows about the fair and the attendance is phenomenal so our profile is even further lifted in the community. But perhaps one of the hidden benefits is that all of our Club members work closely together on the day. Family members and friends help out and the success of the fair is paramount in everyone's mind.

Thank you to everyone who participates and works very hard. A special thank you to Rod and his team as without them, the fair at this professional level, would not be possible.

Alan Jones



Is that Teamwork
in action Mr Jones?



past presidents

- Brian Bowen
1978-1979
Heidelberg North
- Bob Eycken
1983-1984
Alperton UK
- John McCrohan
1992-1993
- Ron Gordon
1993-1994
- Chris Doupe
1994-1995
- Cliff Wearne
1995-1996
- Ern Wardell
1996-1997
- Rod Mackenzie
1997-1998
- Steve Sampson
1998-1999
- Robin Chapple
1999-2000
- Peter Marriage
2000-2001
- Rob Lloyd
2001-2002
- Bev Baker
2002-2003
- Joe Di Natale
2003-2004
- Geoff Swan
2004-2005
- John Gatt
2005-2006
- John Arthur
2006-2007
- Linda Gidlund
2007-2008
- Alan White
2008-2009
- Pat Millar
2009-2010
- Clyde Hulme
2010-2011

so what happened last week?

President Alan Jones opened the meeting welcoming all Rotarians and visitors from other clubs. Four members of the Rotary Club of Kinglake Ranges were in attendance for a scatter night. Makeups were called for and DGE John Gatt spoke about the Makeup he had attended at the Rotary Club of Craigieburn's First Bingo night which raised a substantial amount of money with the prospect of this form of fundraising not only being sustainable in the long term but substantially increasing in takings.

DGE John also attended Interviews for a potential Ambassadorial Scholar who would like to study in the USA.

PDG Rob Lloyd spoke about the Leadership training session he attended on Sunday to encourage Rotarians to become Leaders in the District.

PP Linda Gidlund mentioned she had attended the Rotary Club of Kinglake Ranges to speak to them about RYLA.

President Alan Jones detailed a letter received from GSE to say that PP Bev Baker was not successful in interviews for the GSE Team Leader's position.

PP Rod Mackenzie informed members about developments with the Town Fair. Andrew Stanley had rung to say that he would be at the club at 8pm to put Advertising stickers for the Town Fair on Rotarian's cars. Private property land is needed to put

up signs advertising the Town Fair. The RC Kinglake Ranges may be able to help and Phil Chambeyron will try to locate a suitable property on Plenty Road.

The Rotary Club of Bundoora will be present at the Town Fair with their BBQ trailer.

Sponsorship for the Town Fair has been negotiated with the Bendigo Bank, but for \$8000 less than last year leaving a large hole in the Town Fair finances.

The Oval grounds are in good condition with the Nillumbik shire being advised of any top dressing of lawns being needed.

PP Bev Baker asked Rotarians who were wanting accommodation for the conference to contact her by the end of this week as the Quest apartments would be booked out.

Greg Adams explained the District Simplified Grant request for the Shed for the Riding for the Disabled to those who may not have understood.

PDG Rob Lloyd will let members know of any developments with the Rotary Friendship Exchange from Sweden .

PP Linda Gidlund explained the ideas for the Foundation night being planned for November, and will send information to other Rotary Clubs.

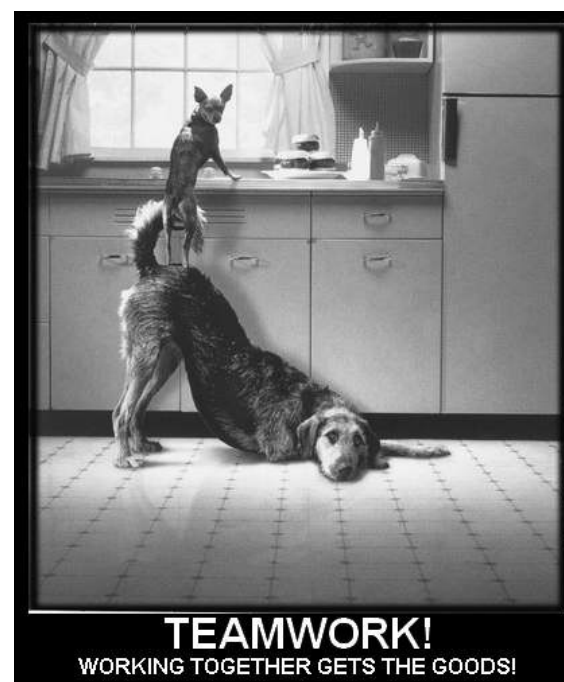
John Egan pointed out that the RC Sunbury was funding a Liberty swing for disabled children. He suggested that our club assist.

Alan Jones advertised the Combined Services Dinner being held in October.

Alan informed the members that he will be going to the Kangaroo Ground Primary School to see what the school wants in the way of a BBQ before committing our club to build one.

He mentioned that the Board had considered donating \$1000 towards Banksia Palliative Care.

Alan said that there were two NYSF students who were successful applicants and that we would be hosting a Brazilian student next year. He said that there was also a Wattle Glen applicant for the position of Ambassadorial Scholar outbound.



Town Fair OH & S night—the introduction

(as printed in the Safety and Emergency Management Plan 2011

Introduction

The Diamond Creek Town Fair has been celebrated for 40 years. In 2001 the conduct and management of the town fair was accepted by the Rotary Club of Diamond Creek; a club under the auspicious of Rotary International. The fair is managed; by volunteers who freely give up their time for the benefit of the community.

The general aim of the town fair is to provide a community event that the community can engage in, enjoy and reap the benefits of through wide public participation. The town fair is a major fundraising opportunity for many community groups; and profits from the conduct of the town fair are held in trust for major community projects that will benefit the community and enhance the Rotary brand.

The Event

The Diamond Creek Rotary Town Fair will be held on Saturday 10th September 2011. It is a one-day event commencing at 1000hrs and concluding at 2200hrs.

The town fair is a community event that is further detailed in the risk management context.

The town fair consists of five stages:

Stage 1: Pre-planning.
February - September

Stage 2: Bump in, 8th – 9th September.

Stage 3: Event conduct.
10th September

Stage 4: Bump out 11th
12th September

Stage 5: Event debriefing. September - December

Stage 1

Event management. Liaison with stakeholders. Communication. Emergency planning. Infrastructure and resource requirements. Entertainment and displays. Community engagement.

Stage 2

Carnival set up. Preparation of fair grounds and infrastructure. Safety inspections.

Event management.

Stage 3

Event management. Safety inspections. Resource allocation. Action and response.

Emergency liaison.

Stage 4

Repatriation of Nillumbik Reserve. Infrastructure removal.

Stage 5

Liaison with stakeholders. What worked - what didn't? Recommendations going forward.

Risk Management Context

The risk management plan of the Diamond Creek Rotary Town Fair follows contemporary principles in risk management as they are practiced in Australia. Reference material utilized in the formulation of the plan is:

Australian Standards AS/NZS 4360-2004

Australian Standards AS4801-2000

Festival & Event Risk & Emergency Management Workshop

Advice for Managing Major Events Safely¹

The Diamond Creek Rotary town fair is conducted in an outdoor environment within a dedicated reserve complex known as Nillumbik Reserve. Marngrook Oval and Coventry Oval will be utilized this year to stage the fair.

The Marngrook Oval area is utilized for commercial and community stalls activity, pony and camel rides, displays, participation events, food and beverage and a range of similar low risk activities. Marngrook Oval area is also utilized for a carnival and sideshow alley environment that is managed by a carnival manager (contractor); and by the carnival operators themselves. As there is now traffic lights at Elizabeth Street, Rotary will not need the temporary crossing used in other years.

The town fair has averaged crowds in the region of 30,000 for the past 3 years and the demographic range is not limited to any particular group; although the carnival and side-show alley environment is normally a demographic of male/females in the 14-25 year age grouping.

The town fair is staged in September during the spring season. Spring can be seasonal and dry or wet conditions need to be accounted for.

The Rotary Club of Diamond Creek has appropriate public liability insurance under the Rotary organizational banner. The club seeks for all those involved in the fair to hold appropriate insurances; however; cannot guarantee that all participants hold same.

The town fair has a range of commercial sponsorships including major support from the Shire of

Town Fair OH & S night—the introduction continued

Nillumbik. The fair is seen as an important community activity.

The town fair appoints a suitably qualified risk management person to act as a safety officer for all aspects of the fair. A risk register has been prepared for those risks identified as requiring specific risk control strategies. These are listed in the Risk Register.

First-aid response is provided by St John Ambulance. They are on site for the duration of the event. The Diamond Creek Fire Brigade play an important part in the strategic operations of the fair, including as a participant; and the Diamond Creek Police are fully briefed and supportive of the event as well as also being an important strategic resource.

Event Communication

The event is communicated to the general public via:

Diamond Valley Leader (circulation 30,000)

Diamond Creek News (circulation 3,000)

Plenty Valley FM Community Radio

Town Fair program flyers (circulation 3,000)

Website

www.diamondcreektownfair.org.au

Festivals and Markets publications

Additionally, individual liaison is conducted with the Diamond Creek Fire Brigade, the Diamond Creek Police and the Shire of Nillumbik.

The town fair organizing committee is chaired by a representative of the Rotary Club of Diamond Creek and has community representation from outside Rotary.

Event Safety Policy

The Rotary Club of Diamond Creek is dedicated to ensuring the highest standards

of safety are met for the conduct of the town fair ensuring the health and safety of all participants in the staging of our event.

The club is committed to ensuring the principles of the AS/NZS 4360 and 4801 are utilized for the identification, analysis and treatment of risks; and for the safety governance of the town fair.

All volunteers and paid staff who are engaged for the management and conduct of the town fair will have received training in relation to their duties and responsibilities.

A dedicated safety officer will oversee all aspects of the town fair and will be available during the running of the event at the fair grounds. Where safety is in question regarding any aspect of the fair the decision on how to proceed, act or respond will be provided by the safety officer; on behalf of the club in line with their qualifications.

Where specialist attention is required; such as electrical work; only appropriately qualified persons will be engaged.

The club commits to continual liaison with the Victoria Police, the Diamond Creek Fire Brigade and the Shire of Nillumbik in relation to the conduct of the town fair; and to the safe conduct of the fair with no harm to people, property or the environment.



Rod Mackenzie

Chairman

Diamond Creek Town Fair

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Rotary Grace

O Lord and giver of all good
We thank you for our daily food
May Rotary friends and Rotary ways,
help us to serve you all our days.

Advance Australia Fair

Australians all let us rejoice,
For we are young and free;
We've golden soil and wealth for toil,
Our home is girt by sea;
Our land abounds in Nature's gifts
Of beauty rich and rare;
In history's page, let every stage
Advance Australia fair!
In joyful strains then let us sing,
"Advance Australia fair!"

'Diamond Creek - a little bit Country.'
DIAMOND CREEK ROTARY TOWN FAIR

THANK YOU HELPERS




Holy !@#\$ Batman only 4 sleeps to go