



ROTARY SOUTHERN DISTRICTS 9780, 9790, 9800, 9810 & 9820

The 'Shine On' Awards recognize and acknowledge service to the community by people with disabilities.

GUIDELINES FOR NOMINATION

Eligible Nominees are people who are actively involved in community service for the benefit of others and have demonstrated a significant level of achievement whilst managing a specific medical disorder/disability.

Nominations for the Rotary Southern Districts' 'Shine On' Awards must be endorsed by a Rotary Club. Nominations may be made by clubs, associations or individuals aged 21 years and over. A nominee must sign a consent form and include a small or passport sized photo.

ELIGIBILITY CRITERIA FOR A NOMINEE:

- Australian citizenship (for at least three years)
- Individuals who have a specific disability
- and have consistently given dedicated service to the community

CATEGORIES:

- Young Nominees: aged 15 years to 25 years (at closing date for applications)
- Adult Nominees: aged 25 years and over

REQUIRED INFORMATION SUPPORTING A NOMINATION:

Consent Form signed by the Nominee

Medical Certificate confirming the disability signed by a Medical Practitioner

Information demonstrating nominee's personal achievements

Information re: leadership and/or special service to his/her community

References (at least two) verifying achievements

Examples of personal achievement:

- ✓ Leadership and/or mentoring of others with the disability
- ✓ Membership and/or leadership in community groups
- ✓ Service to the community and/or a history of community achievement
- ✓ Other special awards or forms of recognition

OTHER INFORMATION:

A previous Nominee may be proposed no less than four years after initial nomination when further achievements have been demonstrated.

Any club or association may nominate more than one person.

Include your local Rotary Club's name; contact person; phone/email details and address.

Closing date for nominations: 25th February each year

COMPLETING THE NOMINATION FORM



Tick the Boxes where indicated and be careful to include all the required information

CATEGORIES: Young Nominees 15-25 years Adult Nominees 25+ years

NOMINEE DETAILS

NAME Title: (Mr. Mrs. Ms. Dr.)*

Surname *
Given Name*
Preferred Name*

ADDRESS

Street*
Suburb/town* Postcode*
Phone *

Date of Birth* / /

Gender* Male Female

Town or country of birth*

Partner/carer/next of kin: Name* Relationship:* Phone:*

PROPOSER DETAILS

NAME Title: (Mr. Mrs. Ms. Dr.)*

Surname *
Given Name*

ADDRESS

Street*
Suburb/town* Postcode*
Phone *
Fax* Email*

NOMINATING ROTARY CLUB* District No:*

Name of Contact Person* Phone*

Details of Nominee's health and/or disability issues: *Write in the box in 30 words or less*



Personal achievements while living with a disability: *Write in the box in 200 words or less*

Membership of community groups: *Write in the box in 30 words or less*

Name of group/s *Write in the box*

Purpose of group/s *Write in the box*

Length of membership

Group's contact person & phone number

History of community involvement and achievements *Write in the box in 200 words or less*



[Empty box for text entry]

Other achievements and/or awards Write in the box in 100 words or less

[Empty box for text entry]

CHECKLIST

	Tick
❖ The Consent Form <u>signed by the Nominee</u> is attached	θ
❖ A Medical Certificate is attached	θ
❖ A small photo of the Nominee is included	θ
❖ Two written References are attached	θ
❖ Contact details of Referees and other relevant persons are included	θ
❖ A Maximum of THREE supporting documents are attached	θ
❖ The <u>Nominee</u> and <u>Proposer</u> have <u>signed and dated</u> the Nomination Form	θ
❖ All relevant boxes have been ticked	θ
❖ All paperwork is presented in an A4 plastic sleeve	θ

Attach separate forms if space is insufficient.

ALL NOMINATIONS MUST BE POSTED TO:

**The Secretary
Rotary Southern Districts Shine On Awards
P.O. Box 1037
Niddrie Vic 3042**